ROCKTON RIVER MARKET

EVERY WEDNESDAY 5PM - 8PM @ SETTLERS PARK - ROCKTON, IL



BROUGHT TO YOU BY THE VILLAGE OF ROCKTON

ROCKTON RIVER MARKET RULES & REGULATIONS

Location, Set-Up & Booth Regulations

- Settlers Park, Rockton, IL (See map below marked by orange circle). Vendors will be emailed their booth location.
- Parking will be allowed only in the designated vendor parking area.
- Parking is not allowed by any booth.
- No smoking is allowed at any booth. Please step away from your booth to smoke, and dispose of butts properly.
- You must provide your own material for your booth, ie. table and chairs. A pop up tent is highly recommended.
- Selling out of a vehicle is **prohibited.** You may store inventory in your vehicle to restock your booth as needed.
- Set up is to be completed **no later** than 4:45pm. Please arrive with enough time to begin selling @ 5pm.
- Tear down of your booth is not to start until **8pm**, unless otherwise approved.
- Booth site must be clean with **no litter or damage** at or around it. Leave the area better than you found it.

Licenses, Certificates & Health Regulations

- COVID-19: all regulations required by the Winnebago County Health Department shall be followed.
- You must have all licenses and registration for your booth available and current at time of market.
- You are responsible for your own revenue certificates, licenses and appropriate taxes, including the appropriate Winnebago County Health Department permit.
- Preference is given to produce & product grown / made by local vendors.
- Preference is also given to Rockton-based businesses and/or positive past vendor history.
- Multi-level marketing companies are not permitted.
- Alcohol vendors: list out specifically which type of alcohol you want to sell. Additional information will be requested upon application submittal.

Other Regulations

- Product photos may be requested by RRM Committee to process your application
- Vendors may have one excused absence from market dates, and 24 hour notice to RRM manager is required. A 2nd absence may result in forfeiture of assigned booth space or space itself.
- Appropriate attire and common courtesy to fellow vendors and attendees is expected.
- Any complaints can be brought to the attention of the RRM Manager.
- There will be **no refunds** for any missed market dates.
- FOOD VENDORS: the Village would like to increase food variety while also keeping a cap on food vendors to

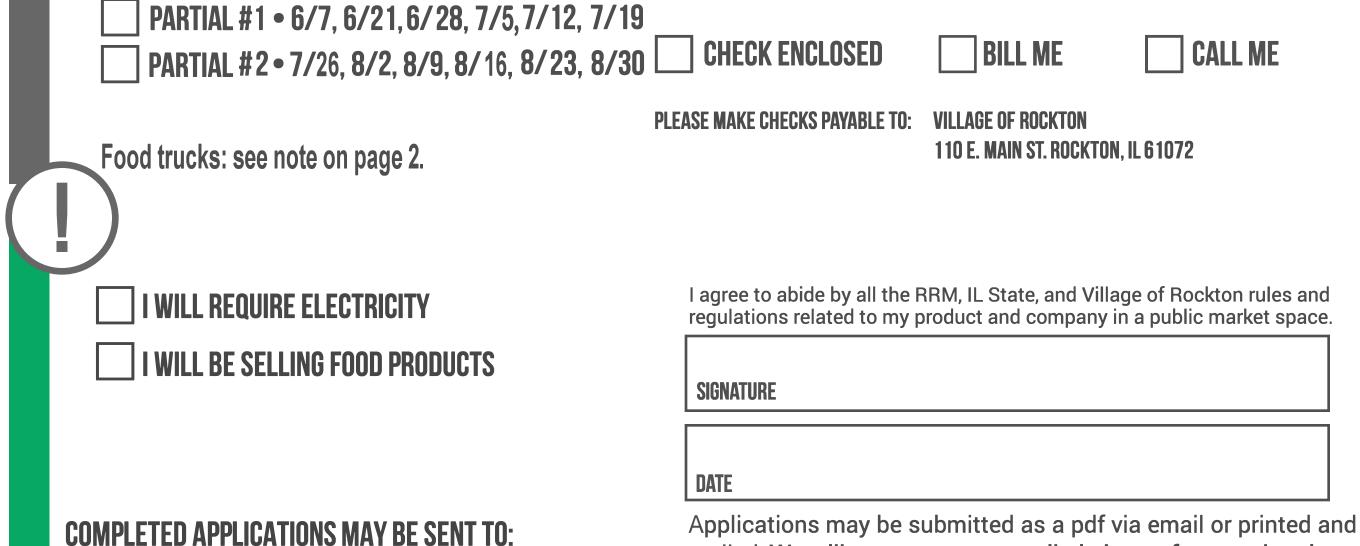
ensure vendors' profitability. If more food vendors apply than available spots, the Village may ask similar menu-type trucks to do a partial season instead of full season (if applicable).



Questions about Rules & Regulations: Tricia Diduch @ (815) 624-0935

ROCKTON RIVER MARKET VENDOR

BUSINESS NAME		
CONTACT NAME		
ADDRESS		
CITY	STATE	ZIP
PHONE	EMAIL	
EMERGENCY CONTACT		PHONE
WEBSITE / FACEBOOK PAGE		
PRODUCT TO BE SOLD Food vendors: please list your menu items. Alcohol vendors: please list out what you would like to sell, and manager will contact you for additional information required.		
I CAN SUPPLY PROOF OF REGISTRATION & APPLICABLE PERMITS IF REQUESTED?		
I AM REGISTERING FOR THE FOLLOWING DATES	FUL	L SEASON - \$200 (\$150 WITHOUT ELECTRIC)
FULL SEASON - 12 WEEKS	PAR	TIAL SEASON - \$100 (\$50 WITHOUT ELECTRIC)
For partial season, please rank in order of preference, #1 & #2. All attempts will be made to accommodate your preference for partial season choice.		licants: any enclosed payment will only be processed upon oval into the 2023 market season.



diduch@rocktonvillage.com ${f OR}$ to village of rockton attn: tricia diduch

Applications may be submitted as a pdf via email or printed and mailed. We will not accept an emailed photo of a completed application.